

ALLEN TEMPLE BAPTIST CHURCH

SCHOLARSHIP APPLICATION

Eligibility Requirements and Guidelines

1. Applicants must be a member of Allen Temple Baptist Church for a **minimum of one year prior to the date of the application.**
 - Documentation of Allen Temple membership (ex. Elexio membership profile, membership certificate, or baptismal certificate) is required with the application.
 - Your membership will be verified by the Scholarship Committee through the Allen Temple membership database. Please ensure your online church membership profile is updated and accurate by going to www.allen-temple.org and then selecting ATBC Community or by contacting the Church Clerk's office.
2. Applicants must be under the age of 25 at the time of application and to be eligible to receive any scholarship funds.
3. Applicants must provide proof of graduation from high school or completion of a GED.
4. Applicants must provide proof of enrollment as a full-time undergraduate student or a full-time student pursuing a vocational certificate. Full-time enrollment is a minimum of 12 units/credits per term. Current college student applicants must also provide a copy of his/her academic transcript reflecting a minimum 2.5 grade point average.
5. Applicants/Continuing Recipients must provide proof that s/he completed a minimum of 12 units/credits per term and has maintained a minimum 2.5 grade point average each term. An official grade report or certified transcript from the school's registrar is required.
6. All scholarships are disbursed in two installments. Scholarship funding is dependent upon the availability of church scholarship funds.
7. New Applicants/Continuing Recipients may apply for awards up to three (3) years if attending an accredited junior college or vocational school or up to five (5) years if attending an accredited college or university. A combination of the two cannot exceed five (5) years. This is a renewable scholarship for only up to five years from date of application.
8. An appeals process is available to any applicant who is not granted an award. By letter to the Scholarship Committee, an applicant may set forth any and all extenuating circumstances which would warrant additional review or reconsideration of his/her application. **Appeals decisions are final.** The appeals letter must be submitted within 30 days of being notified of the decision.

For All New Scholarship Applicants ONLY

The Application Package – Due June 30

- Completed and certified Scholarship Application.
- Documentation of ATBC Membership (ex. Elexio membership profile, membership certificate, or baptismal certificate).
- Current senior portrait photograph (.img, .gif, or .jpg files only; sized at 400px or smaller).
- Copy of your final high school transcript.
- Proof of graduation from high school (copy of diploma) or completion of a GED.
- Personal Essay – In 500 words, please share how being a member of Allen Temple Baptist Church has impacted or helped you. Include your educational goals, how you plan to achieve them and how you will use the scholarship to support your educational needs.
- Current college students who are first time applicants must also provide a copy of your college transcript.

Eligibility Documentation – Due September 30

- Proof of full-time enrollment (a minimum of 12 units/credits per term) at an accredited college, professional or vocational school. A certified document from the school's registrar is required.
- Current contact information (i.e., home address, school address, phone number and e-mail address).

Submission Criteria

- Please review your completed application and maintain a copy of all application documents for your records.
- **All documents must be submitted in electronic form and as email attachments.**
- Enter your name in the "Subject" line of the email.
- Send all documents in the Application Package to the following email address:
scholarship@allen-temple.org
- **Email submissions of the application package are due no later than June 30 by 11:59p.m.**
- Eligibility documentation must be sent by email to scholarship@allen-temple.org no later than September 30 by 11:59p.m to receive the scholarship award.
- **PAPER APPLICATIONS OR DOCUMENTATION ARE NOT ACCEPTED OR REVIEWED.**

For more information, please contact:

scholarship@allen-temple.org